

**CITY OF HARPER, KANSAS
COUNCIL MEETING
MONDAY, SEPTEMBER 23 2019 6:30PM
Mayor Scott Blubaugh**

Council met in regular session with Mayor Scott Blubaugh in chair. Present were Eric Barker, David Earls, Greg Stierwalt, Lonnie Teel and Brande Vogele. Clayton Snyder was absent.

CONSENT AGENDA

Minutes of the September 09, 2019 Council Meeting.

Appropriation Ordinance No. 09232019

August Municipal Court Publication Report

Motion by Greg Stierwalt second by Lonnie Teel to approve the consent agenda. Motion carried 5-0.

RECOGNIZE GUEST

Motion by Eric Barker second by Brande Vogele to appoint Jenny Johnston to the Harper Recreation Commission, fulfilling the unexpired term of Mollie Blubaugh, with a correction to term limit, expiring April 2020. Motion carried 5-0.

Matt Brannon had completed two consecutive terms on the Harper Transient Tax Advisory Commission. Per the bi-laws of the HTTAC, he would not be eligible for re-appointment.

Motion by Greg Stierwalt second by Lonnie Teel to appoint Ellen Yoder to the Harper Transient Tax Advisory Commission to serve a three year term. Motion carried 5-0.

Council was informed that an asbestos inspection of 112 E. Main St. would be performed Tuesday, September 24, 2019. There was a private party that was potentially interested in rehabilitating the building. Council determined that any interested party would need to bring forth a rehabilitation plan and time frame by the next regularly scheduled council meeting (October 14, 2019) or the structure would be demolished.

City Admin. Hartson presented three bids for City Code codification and supplemental services.

10 year cost analysis: 1) Municode: \$12,910; 2) American Legal: \$11,200; 3) Citycode: \$17,000. Staff had reviewed the online hosting formats for layout, readability and ease of navigation and search. It was the recommendation of Admin. Hartson to proceed with Municode.

Motion by Greg Stierwalt second by Lonnie Teel to hire Municode to perform the codification of Harper City Code for a cost not to exceed \$8,950, with supplemental services at an annual cost of \$396.00 to be paid from the General (70%), Water (20%) and Sewer (10%) funds. Motion carried 5-0.

COMMITTEE REPORTS Councilmember Teel reported attending a community meeting held by Deputy Clerk Befort with community stakeholders regarding community development and beautification. He felt it was productive and well attended by community members.

OLD BUSINESS Public Works Director Ward reported to council that he had received an estimate of approximately \$24,000 to build culvert extensions on the Boone Street bridge. Due to the amount of the quote he had made multiple attempts to obtain other quotes from four other vendors, only one came down to look at the project without submitting a follow up quote, and the other three either were not interested or did not return his calls. He said he could continue to call companies, but didn't know how much longer council would want to delay the project. B&H Builders were already two weeks out, and if not hired soon the project would fall further down their schedule. Council felt PWD Ward had made a good faith effort to solicit multiple quotes. When asked about the cost share, PWD Ward reported that he had been in contact with Harper Co. Road and Bridge and the 50% split was still active.

Motion by Greg Stierwalt second by Lonnie Teel to hire B&H Builders to build culvert extensions on the Boone St. Bridge, at a cost not to exceed \$24,000 to be paid out of the Street Reserve fund. Motion carried 5-0.

PWD Ward also reported that E. Main St. would be open back up later in the week with Rinke Construction still having some storm pipe work to finish up on the south side of the E. Main Storm Drain project.

The FAA had concluded that before they could make recommendation of obstruction mitigation for the Harper Municipal Airport (KDOT Grant), they would need a drawing of the airspace that is 12,000' from the airport boundary. The KS Dept. of Transportation-Division of Aviation agreed that it would be beneficial, but also conceded that the cost of such a drawing would be overly burdensome on the City. KDOT was going to meet to consider using their drones to obtain the drawing data themselves or possibly modify the City's grant that would allow for additional costs to be covered. In the meantime, it was recommended that the Land Acquisition and Avigation Easement grant proceed. Lochner, who had already performed the survey for the obstruction mitigation, which was also needed for the acquisition, was drafting a Scope of Work and Cost Agreement.

Admin. Hartson reported on the second PRIDE project house. The estimates for rehab and purchase of the second house were coming in much higher than was feasible to sell the house for. There was also a second potential property that had recently been foreclosed on, but had yet to be inspected, so a scope of work had not been worked up yet. Council considered whether to go ahead and bid out the work of the second project house to see what the actual rehabilitation cost would be versus hiring SCKEDD to perform an inspection on the foreclosed property. Council determined to have the second house work put out to bid to see what the actual numbers were versus the estimate.

REPORT OF CITY OFFICERS Sgt. Mattice offered the Governing Body the opportunity to ride along with him or Officer Walter for transparency.

Fire Chief Leu was working on a grant through the State Fire Marshall's office.

PWD Ward reported working on water leaks and continued mowing. There was an issue with a valve at Main St & Washington St., any time it is dug up, it takes it a little time for the water to stop weeping out.

NOTICES & COMMUNICATIONS Admin Hartson informed the governing body of the request to hold a special meeting Oct. 7, 2019 at 6:15 p.m. following the Planning Commission's special meeting to review and adopt Banc Central's final plat for the new property. Upon receipt of the final plat documents, the meeting will be confirmed.

Motion by Greg Stierwalt second by Lonnie Teel to recess into executive session pursuant to the confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships exception, K.S.A. 75-4319(b)(4) in order to discuss third party trade secrets, the open meeting to resume in the city council chambers at 7:18 p.m. with Admin. Hartson being invited in. Motion carried 5-0.

7:18 p.m. Out of executive session. Mayor Blubaugh announced no official action was taken.

Motion by Greg Stierwalt second by Brande Vogele to adjourn. Motion carried 5-0.

Tiffany M. Hartson, CMC
City Clerk